

About Feed-in Tariffs

The Feed-in Tariff (FIT) scheme is an environmental programme introduced by Government to promote widespread uptake of a range of small-scale renewable and low carbon electricity generation technologies. The scheme requires certain electricity suppliers (FIT Licensees) to pay a generation tariff to small-scale low-carbon generators for electricity generated (whether or not such electricity is exported to the national grid) and a separate export tariff where such electricity is also exported to the national grid. A range of technologies are eligible for the scheme, including solar PV, anaerobic digestion, hydro and wind up to a maximum installed capacity of 5MW, and combined heat and power (CHP) microgeneration up to 2kW capacity.

FITs registration process

In order to receive FIT payments, all FIT generators must register their eligible installations on Ofgem's Central FIT Register (CFR) via a FIT Licenses

To register your FIT eligible installation through TotalEnergies Gas & Power, please complete and return this application form along with the required supporting documentation and signed declarations (pp8-12) to the postal address or e-mail address opposite.

We will check your application and register your installation onto the Central FIT Register (CFR).

Once your installation has been registered, we will receive a confirmation from Ofgem. We will then send you a copy of our Statement of FIT Terms, which you will need to sign and return to us within ten working days.

Please note:

 You will not be eligible to receive FIT Payments until we receive your completed application form, supporting documentation, signed declarations (if applicable) and a valid generation meter reading.

- If submitting your application by e-mail, Section 6a
 of the application form must include a meter reading for the
 generation meter taken on the same day as the application.
- If submitting your application by post, we will contact you when we receive your completed application form and supporting documentation to obtain an up to date generation meter read.

Guidance on completing your FIT Application

Before completing this form please check your eligibility to join the FIT Scheme by reviewing the latest version of Ofgem's Guidance for Renewable Installations, which is available on Ofgem's website.

Unless otherwise stated, please complete all sections of this application form.

Please use additional sheets to provide further information as required.

Please post or e-mail your completed application form and supporting documentation to:

Embedded Generation TotalEnergies Gas & Power Bridge Gate, 55-57 High Street Redhill, Surrey RH1 1RX

E: fitreg.uk@totalenergies.com

If you have any queries or require assistance completing this form, please contact our FIT Registration Team on:

T: 01737 275844 (Office hours are 9am to 5pm Monday to Friday)

FIT application check list

Please ensure you supply a copy of the following documentation along with your completed application form and signed declarations:

- MCS Certificate or ROO-FIT Accreditation email (as applicable) for the FIT eligible installation
- · Proof of ownership of the FIT eligible installation, e.g.
 - A receipt or other documentation stating ownership, or the transfer of ownership from the previously stated owner.
 - A copy of the signed sale and purchase agreement transferring ownership from one party to another as part of a property sale, or equivalent documentation.
- If applicable under Section 2, proof of the relationship between the owner of the FIT eligible installation and the FIT generator
- If applicable under Section 3b, Energy Performance Certificate for the building where the FIT eligible installation is attached (Solar PV installations only)
- If applicable under Section 4, a letter/email from Ofgem confirming the community energy or school installation status, the tariff date and tariff details.



Section 1 - Supply information

For larger electricity suppliers, FITs participation is mandatory. For smaller electricity suppliers, with fewer than 250,000 customers, FIT scheme participation is voluntary and achieved via an annual registration process administered by Ofgem. Voluntary FIT Licensees are only required to register and make FIT payments to eligible microgenerators (i.e. with a declared net capacity of 50kW or less) who are also an electricity supply customer. TotalEnergies Gas & Power is a Voluntary FIT Licensee.

Please state your TotalEnergies Gas & Power Account Number:

Please state your import supply Meter Point Administration Point Number (MPAN):



	Section	2	- Generator	details
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Please provide the following information about the organisation that is applying for the FIT scheme. This will normally be the organisation that owns the generating equipment.								
Please note: If the FIT generator is different to the owner of the FIT eligible installation, we will require evidence of the contractual relationship between the parties.								
Organisation Name:								
Organisation Number:						Company registration number, charity registration number, VAT registration number, school or community reference number.		
Registered Address:								
						Postcode:		
Primary Contact								
Title:	Mr	Mrs	Ms	Miss	Other			
First Name:					Surname:			
Job Title:								
Telephone:				Email:				
Secondary Contact (d	optional)							
Title:	Mr	Mrs	Ms	Miss	Other			
First Name:					Surname:			
Job Title:								
Telephone:					Email:			
Multi-installation deta								
Do you own or receive FIT payments for any other installations?			Yes	No				
If yes, please provide your existing FIT Generator ID:								
Are you a generator with photovoltaic installation	•	olar	Yes	No				
If yes, what is the total n photovoltaic installation you receive payments?								



Section 3 - Site details

Please provide the following information about the site to which the generating equipment is attached.

Section 3a - Site address/Location details

We require a valid postal address for the site to which the generating equipment is attached, or, where no postal address exists, the OS gridreference for the generation and/or export meters.

Site Address:						Postcode:			
Ordnance Sui	rvey Grid Reference:					r osteode.			
-	v existing installations of the hold of th			t Yes		No			
	Existing Total Installed	Capacity (kW), if applicable	e:					
	Existing Declared Net	Capacity (kW)	, if applicable	:					
Section 3b	- Energy efficiency de	tails (applie	s to PV insta	llations on	ly)				
	nance Certificate Rating energy efficiency rating of the bui	Iding where the FI	Γ eligible installati	on is attached.					
		_	_	_	_				
Α	В С	D	E	F	G				
Please note:									
	ions with an application date been issued before the comm				r above				
generation t	 For the majority of solar PV installations an EPC rating of 'E' or below will result in a lower generation tariff and you will not be eligible for a higher tariff rate should you improve the building's efficiency rating post application. 								
installation,	 For installations that meet the definition of either a 'community energy' installation or a 'school' installation, an EPC rating of level G or above must be achieved to benefit from the higher tariff'. If not, such installations will be subject to the lower multi-installation tariff. 								
Certificate Nu	umber:	_		-	-	-			
EPC issue dat	te: /	/							
Please ensure	you include a copy of your E	nergy Performa	nce Certificate	(EPC) along w	ith your	application.			

If the energy efficiency requirement does not apply because your PV installation is not attached to a relevant building. Please enclose copies of exemption letters from the FIT Generator and EPC Assessor with your application form. Exemption letter templates can be obtained by emailing fitreg.uk@totalenergies.com



Type of technology installed:

Feed-in tariff Application form

Hydro

Anaerobic Digestion

Micro CHP

Section 4 - Fit eligible installation details

Please tell us about the generating equipment installed at the site. Please contact your installer if you do not have any of this information.

Wind

Battery Storage Co-Located:	Yes	No			,
Smart Meter Installed:	Yes	No			
If PV, state PV Installation Type:	Retrofit	Ne	ew build	Stand-alone	
Total Installed Capacity (kW):					
Declared Net Capacity (kW):					
Installation Type:	Domestic				
	Non-dom	estic (Co	ommercial)		
	Non-dom	estic (In	dustrial)		
	Communi	ty Energ	ЭУ		
	School				
Grid Connected, i.e. capable of export onto the Grid?	Yes	No			
Tariff Date:	/	,	/		
	subsequently a	pply for ROC	D-FIT accreditation during	ave been granted preliminary accreditation ng the period for which the preliminary acc ave been pre-registered.	
Installation Date:	/	′	/		
Commissioning Date:	/	′	/		
Name of Installer:					
Installer Telephone Number:					
Section 5 - Accreditation details					
Your FIT installation must satisfy the following crit				0.1. (1100)	
 If your installation has a declared net capaci installation must be commissioned by a MC as proof of this. 					
If your installation has a declared net capaci need to provide us with a copy of your ROO-l					
Please provide the relevant information below.					
Declared net capacity of 50 kW or les	ss				
MCS certificate number:					Please provide a copy of your MCS accreditation certificate.
Declared net capacity of over 50 kW					
ROO-FIT Accreditation Number:					Please provide a copy of your ROO-FIT accreditation confirmation.
Date of ROO-FIT Accreditation:	/	′	/		



Section 6 - Metering information

Please tell us about the meter(s) fitted to your FIT eligible generating system and state your requirements in relation to exported electricity.

Please note: If you have indicated above that your installation is not grid connected, please complete Section 6a for your generation meter only.

rease note. If you have malouted above that you installation	ir is not grid t	connected, p	icase complete of	cotion oa	for your generation meter only.
Section 6a - Generation meter					
Meter Manufacturer:					
Meter Model:					
Meter Serial Number:					
Meter Location:					
					V
Generation Meter Reading:					You must supply a meter reading taken on the same day as your application. If submitting your application by post, we wil contact you when we receive your completed application to
Generation Meter Reading Date:	/	/			obtain an up to date generation meter reading.
Are there any other installations connected to	your gene	eration m	eter?	Yes	No
If Yes, please provide details of the technology	y and insta	alled capa	city (kW):		
Section 6b – Export meter and export ta	riffs				
A FIT installation with a total installed capacity of over 30kW installed capacity of up to 30kW do not require an export me provided and from time to time updated by Ofgem.					
Do you have an export meter fitted to your FI eligible generating equipment?	Г	Yes	No		
Please select one of the following options:					
I wish to receive an export tariff from TotalEnergies Gas & Power (Opt In)		a) \	k this box if either of Your installation has export payments, or		ng applies: alled capacity of not more than 30kW and you wish to receive
OR					alled capacity of more than 30kW, you have installed an export payments at the prevailing FITexport tariff rate.
I DO NOT wish to receive an export tariff from TotalEnergies Gas & Power (Opt Out)		a) \ 6 b) \	electricity supplier for	power purc r your expo	hase agreement with TotalEnergies Gas & Power or another
Export meter details (if applicable)					
Export Meter Point Administration Point Number (MPAN):		S			
Meter Manufacturer:					
Meter Model:					
Meter Serial Number:					
Meter Location:					



Section 7 - Payment details

Are FIT payments to be made to the

FIT Generator named in Section 2?

Generation payments and export payments (where applicable) will be made on a quarterly basis on receipt of valid generation and export meter reads from the FIT generator or their nominated recipient AND upon the production of an appropriate tax invoice for the FIT payment amount by the relevant party.

No

Yes

If no, please provide details of the nominated FIT payment recipient below. Please note: By providing these details you are giving your consent for the assignment of FIT payments to the stated recipient until such time that you provide us with written consent to change to another party.							
Nominated recipient de	tails						
Company Name:							
Company Number:							
VAT Registration No:							
Registered Address:							
						Postcode:	
Contact Details							
Title:	Mr	Mrs	Ms	Miss	Other		
First Name:					Surname:		
Job Title:							
Telephone:					Email:		
Section 8 - Grants							
Have you received a grad your FIT installation?	nt towards	Yes	No				
If yes, please indicate the which the grant was rece			/	/			
Grant Reference Numbe	r:						
Grant Value (£):							



Section 9 - Sign-off

By signing this form:

- you declare that the information provided in this application form is complete and accurate, and you agree to notify us immediately if the information provided is subsequently found to be incorrect:
- you declare that are not receiving ROCs or FIT payments from another supplier with respect to the FIT eligible installation(s) to which this application relates;
- if you are an off-grid generator, you hereby declare that it is your intention to use any and all electricity generated by the above FIT installation and that you fully understand that any electricity generated but not so used will not be eligible for FIT Payments;
- you agree that you will notify us of any installations, including any extensions, which may affect the eligibility and capacity calculation of the eligible installations(s) to which this application relates;
- you declare that the nominated recipient for FIT payments (if stated in Section 7) has the authority to receive such FIT payments;

- you acknowledge and agree that the information provided can be used for the purpose of administering, reporting and auditing the FIT Scheme by us and Ofgem;
- you acknowledge and agree that any information provided by you to us may be shared with Ofgem or such other regulatory authority or government department and industry body for the purpose of administering, reporting and auditing of the FIT Scheme:
- you declare that where you have provided details about a third party within this application, you have their authority to do so;
- you declare that the generation meter reading provided in Section 6a was taken on the date on which this application form was signed.

By signing the declaration below you are confirming that you have installed a FITs eligible technology. You must not sign this form and send it until you have had the equipment installed and commissioned. For example, if you are installing solar PV, the panels must already be in their final, permanent position, have been connected to the electricity supply by MCS or equivalent registered installer and the meter must be fitted and operational. Audit checks are in place to monitor for scheme misuse and you may be prosecuted if fraudulent activity is found to have taken place.

Signature:		
Full Name:		
Position:		
Date:	/	/



Feed-in tariff (FIT) solar PV declarations (new installations and extensions)

All applications for accreditation of new solar PV installations (including extensions to existing installations), with an eligibility date on or after 1 April 2012, need to be accompanied by a copy of this document with the relevant section signed and dated. This will then be used by FITs licencees/Ofgem as appropriate to determine whether or not (i) the energy efficiency requirement applies and, if so, has been met; and (ii) the multi-installation tariff rates should apply.

If your application is for a new PV installation with an eligibility date on or after 1 April 2012, you must sign two of the enclosed declarations; one declaration from the energy efficiency section and one declaration from the multi-installation section. Tick one of the boxes in relation to the energy efficiency declarations and one of the boxes in relation to the multi-installation declarations. Then go on to sign the two relevant declarations.

However, if your application is for an extension to an existing PV installation, you must sign one declaration from the energy efficiency section only. Tick one of the boxes in relation to the energy efficiency declarations then go on to sign the relevant declaration.

Please read the following information to understand which of the declarations are relevant to you.

Energy efficiency declaration

Tick one of the following boxes in relation to the energy efficiency requirement and sign the relevant declaration overleaf

The energy efficiency requirement does apply and an Energy Performance Certificate (EPC) rating of level D or above has been achieved (complete declaration "1")

The energy efficiency requirement does not apply because my installation is not attached or wired to provide electricity to a "relevant building"1 (complete declaration "2")

The energy efficiency requirement does apply and an EPC rating of level D or above has not been achieved (complete declaration "3")

The energy efficiency requirement does apply and an Energy Performance Certificate (EPC) rating of level G or above has been achieved (complete declaration "4") Community energy and school installations ONLY

Multi-installation declaration

Tick one of the following boxes in relation to the multi-installation requirement and sign the relevant declaration overleaf:

The "FIT generator" or "nominated recipient" owns or will receive FIT payments from 25 or more other eligible solar PV installations (complete declaration "5")

Neither the FIT generator or nominated recipient owns or will receive FIT payments from 25 or more other eligible solar PV installations (complete declaration "6")

¹ "relevant building" means a roofed construction having walls, for which energy is used to condition the indoor climate, other than such a building for which an energy performance certificate cannot be issued; and a reference to a relevant building includes a reference to part of such a building which has been designed or altered to be used separately.

² "FIT generator" means the Owner, identified as such in the CFR, of an Eligible Installation used or intended to be used for Small-scale Lowcarbon Generation, whether or not that person is also operating or intending to operate the Eligible Installation.

³ "nominated recipient" means a person appointed by a FIT Generator to receive FIT Payments in respect of an accredited FIT Installation owned by that FIT Generator.



Energy efficiency declarations

(Sign one declaration only from declarations 1-4)

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b. c.	a valid energy performance certific to provide electricity; the enclosed energy performance the enclosed energy performance or above;	I to provide cate is enc certificate	certify in respect of this application for accreditation that all of the following are applicable: electricity to one or more relevant buildings ¹ ; losed in respect of the building (or one of the buildings) to which the PV installation is wired is the most recently issued energy performance certificate in respect of that building; certifies that the relevant building to which it relates has been assessed as being level D
Date:	/	/	,
Decla	ration 2		
l not atta	ached or wired to provide electricity		certify in respect of this application for accreditation that the eligible PV installation is
I have e			that the eligible PV installation is not attached or wired to provide electricity to any
Signat	ure:		
Date:	/	/	,
Decla	ration 3		
	Elevel D or above is required AND has stand that this means I will receive	as not beer	
Signat	ure:		
Date:	/	/	



Energy efficiency declarations (continued)

(Sign one declaration only from declarations 1-4)

_		
1100	laration	

level D or above;

I	certify in respect of this application for accreditation of a community energy/school	
installa	tion ⁴ on behalf of (name of community organisation or education provider) that	all
of the f	following are applicable:	
a.	the eligible PV installation is wired to provide electricity to one or more relevant buildings ¹ ;	
b.	a valid energy performance certificate is enclosed in respect of the building (or one of the buildings) to which the PV installation wired to provide electricity;	is
C.	the enclosed energy performance certificate is the most recently issued energy performance certificate in respect of that building	g;
d.	the enclosed energy performance certificate certifies that the relevant building to which it relates has been assessed as being	

Signature:				
Date:	/	/		



Multi-installation declarations

(Sign one declaration only from declarations 5-6, unless your application is for the accreditation of an extension to an existing PV installation in which case you do not need to sign either of these declarations)

Declaration 5
I ("the FIT Generator") (and ⁵ I ("the Nominated Recipient"*)) certify in respect of this application for accreditation that either the FIT Generator or the Nominated Recipient (if there is one) are, or have applied to be, the FIT Generator or Nominated Recipient for 25 or more other eligible PV installations located on different Sites. In this certification, references to the "FIT Generator" and "Nominated Recipient" include all persons who are "connected persons" in relation to them.
Signed FIT Generator:
Signed Nomiated Recipient*:
Date: / /
Please tick the relevant box or boxes to confirm whether the FIT generator and/or the nominated recipient owns or will receive FIT payments from 25 or more other eligible solar PV installations:
FIT generator
Nominated recipient*
* where applicable

⁵ only to be completed where there is a nominated recipient.

⁶a "connected person" in relation to a FIT generator or a nominated recipient, means any person connected to that person within the meaning of section 1122 of the Corporation Tax Act 2010.



Multi-installation declarations

(Sign one declaration only from declarations 5-6, unless your application is for the accreditation of an extension to an existing PV installation in which case you do not need to sign either of these declarations)

Declaration 6						
("the FIT Generator") (and FIT Generator") (and FIT Generator") (and FIT Generator") (and FIT Generator nor the Nominated Recipient"*)) certify in respect of this application for accreditation that neither the FIT Generator nor the Nominated Recipient for 25 or more other eligible PV installations locally different Sites.						
In this certification, references to the "FIT to them. $$	Generator" and	l "Nominate	d Recipient" inclu	ide all persons who	are "connected pe	rsons" in relation
Signed FIT Generator:						
Signed Nomiated Recipient*:						
Date:	/	/				
* where applicable						

⁷ only to be completed where there is a nominated recipient.